



Republic of the Philippines
Benguet State University
 2601 La Trinidad, Benguet
 www.bsu.edu.ph

Telefax No. (074) 661-1839; Email: procurement@bsu.edu.ph

REQUEST FOR QUOTATION (RFQ)
(ALL ENTRIES ARE MANDATORY)

Name of Owner/ Corporation/ Cooperative/ Agency: _____ QUOTATION NO. 1089
 Name of Business : _____ DATE: DEC 05 2024
 Address: _____ P.R. NO. : 2024-12-1772
 Email address: _____ Telephone No. _____ ABC: Php. 67,000.00
 FUND SOURCE: GAA-FLR

The Benguet State University through its Bids and Awards Committee will undertake Shopping for the item/s listed below under the following terms and conditions:

- All entries must be written legibly and accurately.
- Delivery period is within 7 calendar days.
- Warranty period shall be for a minimum of three months, in case of expendable supplies, and a minimum of one year in case of non- expendable supplies from date of acceptance by the University.
- Price validity shall be for a period of 30 calendar days.
- Compliance with specifications: Kindly specify in the column provided below whether the offer fully complies with the specifications or a counter offer.
- Deadline of submission of quotation is on or before 10:00 am of Dec 19, 2024. Offers may be submitted in **sealed or open quotation in person, or through facsimile (074-661-1839) or email (procurement@bsu.edu.ph)**
- The item/s shall be procured by: _____ a) line item; b) lot; _____ c) sub-lot
- Business Permit Number : _____, date of issue: _____, place of issue: _____, (If renewal of Business Permit is still on process, please indicate OR No: _____, date of OR : _____ for the payment of renewal).
- * PhilGEPS Registration Number: _____


SAMUEL S. POLIDEN
 Chairperson, BAC (Goods & Services)

College/Dept./Office: **R&E - OVPRE**

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
1	20	pack	Battery, dry cell, AA, 1.5 volts, alkaline 2pcs/pack			3,000.00		
2	20	pack	Battery, dry cell, AAA, 1.5 volts, alkaline 2pcs/pack			4,000.00		
3	8	pc	Battery, chargeable, AA			1,600.00		
4	8	pc	Battery, chargeable, AAA			1,400.00		
5	2	pc	Battery charger, quick universal charger, can charge 1-4 pcs. (AA, AAA, 9V, C, D, Ni-MH, Ni-CD), with indicator			2,000.00		
6	250	pc	Certificate Holder A4, color green or black, With 2 hangers for portrait and landscape orientations			18,750.00		
7	30	pc	Table Name Plate (tobleron), acrylic, 2 sided, W=3.5", H=4", L=11"			7,500.00		

Item No.	Qty	Unit	Item	Technical Specifications (Brand and Model)		ABC	Unit Cost	Total Cost
				COMPLY	COUNTER OFFER			
8	100	ream	Bond Paper, Long, 80 gsm, 8.5" x 13" , (216mm x 330mm), 500sheets/ream			25,500.00		
9	50	pack	Specialty Paper, Letter, 90gsm, 10pcs/pack			1,250.00		
10	50	pack	Specialty Paper, Legal, 90gsm, 10pcs/pack			2,000.00		
TOTAL						67,000.00		
XXXXXXXXXXXX								

Counter offers:

Delivery Period: _____

Warranty: _____

Price Validity: _____

We hereby submit our quotations, accept the general conditions for the above items and be bound by our offer.

Signature over Printed Name

Date and Time of Receipt of RFQ

* Not a ground for disqualification for failure to indicate but required as a condition for award.

Revised: 9/19/2022

RFQ 1689

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